

**Curriculum Leader for Drama**

**Application pack**

**Curriculum Leader for Drama**

**Welcome to Walton-le-Dale**

Thank you for your interest in the post of Curriculum Leader for Drama at Walton-le-Dale. I am delighted that you are considering joining our school and becoming part of a community that truly values its staff and students.

Walton-le-Dale is a smaller secondary school, and this gives us a distinctive and welcoming atmosphere. Visitors often comment on the warmth and friendliness of the school, and it’s something we take great pride in. Our size allows us to know our students well as individuals and to tailor our support to meet their unique needs. This approach is central to our ethos, and we are proud to hold Flagship status for the Inclusion Mark, a recognition we have maintained since 2008.

Our student-centered philosophy underpins everything we do. While academic achievement is vital, we believe that education should also help young people develop into confident, responsible, and compassionate individuals. Strong relationships are at the heart of our school community, and it is through these relationships that we help our students achieve their best, both in and beyond the classroom.

Our students come from a wide-ranging catchment area, including Blackburn, Preston, and surrounding localities. As a truly comprehensive school, we welcome students from diverse backgrounds and abilities. The school’s strength lies in its people. Across all areas of the school, from teachers to pastoral staff, and from learning support to administration, you will find a team that is collaborative, compassionate, and committed to excellence. Sharing expertise and working together is a hallmark of our approach, and individual professional development is highly valued. We believe that when our staff are supported to grow and succeed, our students benefit immensely.

As the newly appointed Headteacher, I have been struck by the warm and supportive nature of both staff and students. Walton-le-Dale truly feels like a family. This is a school with enormous potential, and I am excited about the journey ahead as we continue to build on our strengths.

We are now looking for a passionate and dynamic Curriculum Leader for Drama to join us in shaping the next chapter of our school’s success. This is a pivotal role for a creative and ambitious individual who is eager to lead our Drama team to new heights. If you have the energy, vision, and determination to make a real difference, I would love to hear from you.

Thank you once again for your interest, and I look forward to receiving your application.

Best wishes



Paul Lamoury

Headteacher

**Curriculum Leader for Drama**A close-up of a person

Description automatically generated

Dear Candidate,

Thank you for showing an interest in this vacancy at Walton-le-Dale High School. Here at Aspirational Futures Multi Academy Trust we firmly believe that providing the best possible working environment for our staff leads to the best possible outcomes for our students.

Parklands is the founder school in our trust, which opened in February 2023. Balshaw Lane Primary School and Highfield Community Primary School joined us at Easter 2024 and Walton-le-Dale High School joined on 1st June 2024. Soon to join us later this year Gillibrand Primary School and as a newly established trust, we are at the beginning of an exciting journey, and we are looking forward to deeper collaboration within our family of schools and beyond.

In our trust we place enormous emphasis on professional development, underpinned by research, for our staff. We aim to ensure our students finish their education with us as well-rounded, well-grounded individuals who will make a positive contribution to society, which is partly achieved by ensuring our workforce is professionally challenged and supported by comprehensive CPD programmes. We are not, however, an exams factory, as successful individuals must also be equipped with the skills and qualities necessary in today’s global society. Our personal development programmes along with an abundance of opportunities for student leadership and extra-curricular activities result in compassionate, open-minded and inquisitive young people who are willing and able to make a difference.

Staff in our trust benefit from:

* a culture that actively promotes a positive work-life balance
* a culture that promotes well-being initiatives
* access to UK Healthcare (<https://www.ukhealthcare.org.uk/>) helping staff with the cost of everyday health expenses such as visiting the opticians, paying for glasses, dental treatment and even paying for prescriptions, up to agreed policy limits. Employees can also claim an allowance for hospital admissions, whether NHS or private, access telephone counselling services and receive a discount on gym membership to keep them fit and motivated for work.
* opportunities to participate in extra-curricular activities and school trips
* an open-door policy, allowing any colleague to speak with a member of the Senior Leadership Team without an appointment
* excellent relationships between the Trade Unions and the trust schools

Staff at Walton-le-Dale High School benefit from:

* Free access to our state-of-the-art gym before and after school, as well as during school holidays.

Thank you again for taking the time to read this application pack, which, along with the school’s and the trust’s websites, will have inspired you to apply for the advertised post.

Kind regards,

Steve Mitchell

Chief Executive Officer

**The Drama Department**

The Drama department is a small team that works collaboratively and supportively. Teachers are committed to creating a curriculum that inspires all learners to be confident communicators and to explore their own creativity. Teachers of this subject aim to ensure that Drama is taught in a safe and supportive way and that all students are able to access the subject.

As a team, the department strives to refine and improve teaching and learning to maximise curriculum time by creating meaningful experiences for all pupils in KS3. In KS4, students are encouraged to develop their skills to a higher level and explore what it means to be a dramatist. Those opting for the subject at KS4 will follow the AQA GCSE specification.

The teachers of this subject understanding the building blocks for successful drama learning and how this works into a final ‘composite’ piece of work, drawing on all skills and knowledge simultaneously.

Co-curricular opportunities outside of timetabled lessons are pivotal in providing students at Walton-le-Dale with opportunities to develop their confidence, creativity and expression. In previous years, the co-curricular drama clubs have allowed students to develop relationships beyond the classroom and to hone their skills within this subject. Productions and theatre trips have been a regular provision and these are included in the vision for this subject.

In school, there are two spaces available for teaching Drama: the Arts Theatre and the Drama Studio. The former is a purpose-built black box studio, complete with a lighting rig, movable seating and sound desk.

**Curriculum Leader for Drama**

|  |
| --- |
| Job Description |

**Post Title: Curriculum Leader for Drama**

**Salary: Main/Upper Pay Scale (subject to experience)**

**line management:** N/A

**TLR:** 2.2

**Contract type & term: Full-time, Permanent**

|  |
| --- |
| **Overall Purpose of Post** |

We are seeking a Curriculum Leader for Drama with excellent qualiﬁcations, who is enthusiastic and dynamic with a strong ambition to improve our provision. We are looking for a colleague who will work collaboratively with the team, is receptive to innovative practices, and is an inspirational and motivational practitioner. You will also be expected to take an active role in all aspects of the wider curriculum including form tutor role and contribution to our PD curriculum.

The ethos of the department is one of engagement, enjoyment, excellent teacher/student relationships and expectations of high standards for all students, regardless of their starting point. We are seeking someone who will help to create a safe and supportive learning environment for pupils to explore their own creativity. A sense of humour and the ability to be a team player are vital.

|  |
| --- |
| **Duties and Responsibilities** |

The successful candidate will:

* be an excellent teacher
* be a strategic and innovative thinker
* be committed to raising achievement and levels of progress for all learners
* be focused on improving teaching and learning
* be able to inspire and motivate students and colleagues
* be a team player with excellent interpersonal and communication skills
* have excellent subject knowledge
* be willing to support the annual production and theatre trips
* be fully invested in their own CPD, and the development of others
* have experience of quality assurance processes (desirable but not essential)

**Closing Date: 12noon Friday 14th March 2025**

**Proposed Interview Date: Wednesday 26th March 2025**

The application form can be downloaded from the vacancies page of the website: [https://www.wldhigh.co.uk](https://www.wldhigh.co.uk/). In addition, please submit an accompanying statement to outline how your experiences demonstrate that you meet the person speciﬁcation. Please include here details of your experience and your suitability for the post—maximum 2 sides of A4, size 12 font.

Please return applications by email, marked ‘Curriculum Leader for Drama application’ to: [lhodgson@wldhigh.co.uk](mailto:lhodgson@wldhigh.co.uk)

For an informal discussion, please contact Anita Christian, SLT Link for Drama, either by telephone or email at [achristian@wldhigh.co.uk](mailto:achristian@wldhigh.co.uk)  Visits to the school are welcomed.

Walton-le-Dale High School is committed to safeguarding and the process of safer recruitment. As a result, this post is subject to an enhanced Disclosure and Barring Service check, and all shortlisted candidates will be subject to online checks and expected to prove their identity at interview. The successful candidate will be expected to show original copies of qualiﬁcations and further proof of their identity.

*This job description, and associated responsibilities, are subject to annual review.*

*July 2024*

**Curriculum Leader for Drama:   
Person Specification**

|  |  |
| --- | --- |
| **Job Title** | Curriculum Leader for Drama |
| **Department** | Drama |
| **Responsible to** | SLT Line Manager, Headteacher |

|  |  |
| --- | --- |
| **Working time** | |
| 1. 190 days (or part time equivalent) of teaching a designated timetable plus 5 days (or equivalent) in which the teacher may only be required to perform other duties. 2. Any other session as directed by the Principal   **Prompt attendance and leadership/participation as appropriate in:**   1. Staff Briefings - 8.35am every day and any other designated meetings. 2. Agreed pre-school, break, lunchtime and post school duties   **Calendar:**   1. Full participation at directed time events on the annually published calendar. 2. Attendance at calendar sessions, meetings and INSET will be agreed at the start of the academic year. 3. Attendance at optional CPD opportunities. | |
| **Safeguarding** | To report all information and concerns to the Designated Senior Leader.  This should be completed promptly, factually, and in line with the school’s confidentiality requirements. |
| **Health and Safety** | To comply with the school’s Health and Safety Policy and report all information and concerns to the designated representative. This should be completed promptly. |

**Main duties:**

**1) Principal responsibilities:**

* To contribute to high quality teaching and learning in Drama including the production of shared resources.
* To participate in the development and implementation of appropriate syllabi, materials and schemes of work reflecting the school’s published aims, policies and procedures. This includes the School SEF and development plan, teaching and learning policy and behaviour policy.
* To maintain accurate and complete assessment records and use them constructively to inform learning and to report to parents as required.
* To participate in the process of student target-setting, developing and implementing schemes of work and maintaining progressive learning outcomes in lessons.
* To attend and contribute to department meetings, TLC sessions, Twilight sessions, and INSET training as required.
* To contribute to the Quality of Education in the Drama department.
* To participate in subject specific CPD opportunities that maximise the quality of Teaching and Learning in Drama.
* To work with the Curriculum Leader to analyse data and implement any required strategies to address underperformance.

**2) Additional specific responsibilities:**

* To be the form teacher of an assigned form.
* To undertake the pastoral care and guidance of each individual in the form and monitor their academic progress.
* To deal with and administer all routine business connected with the form, including returns as required.
* To take responsibility for the conduct of Form time.
* To provide or contribute to reports and keep records as appropriate.
* To check and comment on reports to parents as needed.
* To monitor the personal appearance and behaviour of the form and insist on a high standard.
* To attend and contribute to assemblies when required and actively supervise the form's movement both to the place of assembly and whilst it is in progress.
* To attend House meetings.

**3) General duties:**

* To have responsibility for safeguarding and promoting the welfare of the young people for whom you are responsible and all those you may come into contact with.
* To mark the register of all groups in accordance with the procedures determined by the attendance policies.
* To carry out a share of supervisory duties in accordance with published schedules.
* To share responsibility for good order and discipline in the school.
* To participate in appropriate meetings with colleagues and parents or carers.
* To participate in Appraisal and School Self Evaluation arrangements.
* To adhere to published school policies.
* To be courteous to colleagues, students and parents and provide a welcoming environment to guests.
* To discharge your duty of care for your own and others’ health and safety.

**4) Please note:**

* The above responsibilities are subject to the general duties and responsibilities contained in the "School Teachers' Pay and Conditions Document".
* This job description does not direct the particular amount of time to be spent on carrying out any of your duties and no part of it may be so construed.

Other duties will be required as and when necessary to the post from time to time. The job description is current at the date shown but, in conjunction with the postholder, may be revised by the Headteacher to reflect and anticipate changes in the job. These would be commensurate with the grade and job title. Such variations that are made to the duties and responsibilities will not change the general character of the post.

All aspects of the post will be evaluated by appropriate means including discussions with those staff the holder is responsible to, including the Headteacher and members of the SLT.

Please advise the school of any disability you may have or develop so that the school may endeavour to make any necessary reasonable adjustments to the job and the working environment.

Please note, we reserve the right to withdraw this vacancy at any time and regret we are unable to contact  
 individual applicants who may be unsuccessful.