**Essential Skills for the House Achievement Leader Role**

1. **Strong Data Analysis Skills**
Ability to monitor, interpret, and respond to student assessment and attendance data to inform interventions.
2. **Pastoral Care Competence**
Experience supporting pupil wellbeing, behaviour, and safeguarding in an educational context.
3. **Communication and Interpersonal Skills**
Able to communicate clearly and effectively with students, staff, parents/carers (including hard-to-reach families), and external agencies.
4. **Organisational and Planning Skills**
Capable of managing multiple responsibilities, including coordinating reward initiatives, parents’ evenings, and meetings with stakeholders.
5. **Team Leadership and Collaboration**
Experience in leading form tutors, mentoring students, and working closely with colleagues across departments.
6. **Behaviour and Inclusion Support**
Skilled in managing behaviour interventions, reintegration processes, and supporting inclusive practices within the school environment.
7. **Safeguarding and Child Protection Awareness**
Understanding of Early Help Referrals, safeguarding protocols, and appropriate record-keeping practices.
8. **Event Coordination and Risk Assessment**
Ability to plan and manage trips, assemblies, and reward events, including risk management responsibilities.
9. **IT Proficiency**
Competent in using school systems for tracking progress, maintaining accurate pupil records, and producing reports.
10. **Resilience and Emotional Intelligence**
Able to handle sensitive situations calmly and professionally, showing empathy and good judgment under pressure.
11. **Initiative and Problem-Solving Ability**
Proactive in identifying issues and implementing effective solutions independently and collaboratively.
12. **Commitment to School Ethos and Improvement**
Willingness to contribute to whole-school improvement and embody the school’s values in daily practice.